# **Veterans Affairs**

For information, contact:

- Atlantic Cape Office of Financial Aid and Veterans Services, (609)343-5082
- N.J. Department of Higher Education (HESAA)
- U.S. Department of Education, 1-800-4FED-AID

Veterans and eligible dependents attending Atlantic Cape may receive assistance by applying for VA educational benefits at www.gibill.va.gov. Students may also complete a FAFSA application at www.studentaid.gov.

Student enrollment is checked and reported to the VA every 30 days. Student benefits may be affected if they receive a grade of F (failure), W (withdraw) or NA (never attended). Students must contact Atlantic Cape's Financial Aid and Veterans Services Office before withdrawing.

#### How to Register

Follow the same admission and registration process as all other Atlantic Cape students seeking a degree, then contact the Financial Aid and Veterans Affairs Office to obtain a Transmittal Form before registering for courses.

Enrollment certification to the Veterans Administration will be made only after a properly completed Transmittal Form and your Certificate of Eligibility from the VA have been received by the Financial Aid and Veterans Affairs Office. Benefits usually begin eight to 10 weeks after certification has been sent to the Veterans Administration.

## **Credit Amnesty**

A student may request to have prior academic credits removed from his or her academic record. A student who receives payments from the Veterans Administration and petitions to have academic credits dropped from his or her student record should be aware that Atlantic Cape's Veterans Affairs Office will not certify any benefits for the credits for which he or she receives amnesty.

## **Advance Payment**

Advance payment may be made to those entering training for the first time and for students who have had a break in training of at least 30 days. An advance pay request must be made by the student through the Financial Aid and Veterans Affairs Office no later than 45 days prior to the start of classes.

## **Transfer Students**

Students transferring into Atlantic Cape must apply to the Veterans Administration for a change in their place of training and/or program of study. Request forms are available in the Financial Aid and Veterans Affairs Office. Official transcripts from all other post-secondary institutions must be sent to the Admissions office.